

Employee Information Ef		ffective Date:	Employee I	mployee ID:		
		Name MI				
Sinsion Departmen		Email Aut				
Relationship	Beneficiary Information	Address/Phone	Gender	Primary	Contingent	
Spouse Child Sibling Parent Other	Full Legal Name Date of Birth	□ Resides with Employee Address: Phone (required):	□ Male □ Female	Whole Numbers Only	Whole Numbers Only	
☐ Spouse ☐ Child ☐ Sibling ☐ Parent ☐ Other	Full Legal Name Date of Birth	Address: Phone (required):	□ Male □ Female	Whole Numbers Only	Whole Numbers Only	
□ Spouse □ Child □ Sibling □ Parent □ Other	Full Legal Name Date of Birth	☐ Resides with Employee Address: Phone (required):	□ Male □ Female	Whole Numbers Only	% Whole Numbers Only	
□ Spouse □ Child □ Sibling □ Parent □ Other 	Full Legal Name Date of Birth	☐ Resides with Employee Address: Phone (required):	□ Male □ Female	Whole Numbers Only	% Whole Numbers Only	
□ Spouse □ Child □ Sibling □ Parent □ Other	Full Legal Name Date of Birth	□ Resides with Employee Address: Phone (required):	□ Male □ Female	Whole Numbers Only	Whole Numbers Only	
I		□ Additional form(s) attache	d	Must equal 100%	Must equal 100%	

Employee Signature

Date

